

ANNUAL GENERAL MEETING OF THE KELOWNA MINOR LACROSSE ASSOCIATION

~ Meeting Minutes ~

September 28, 2025

Parkinson Recreation Centre – Macintosh Room – 1800 Parkinson Way, Kelowna BC, V1Y 4P9

1. WELCOME & CALL TO ORDER:

- a. Chair: J. Medland (current President)
- b. Meeting Minutes: N. Fuglestveit (Secretary)
- c. Time: called to order at 5:38pm by J. Medland
- d. Quorum: 42 Members in Attendance, bylaws require a minimum of 20 – Quorum is met
- e. Format: the meeting will observe Roberts Rules of Order
- f. Notice of Meeting & Special Resolutions: Notice of meeting and special resolutions were sent electronically to the membership 14 days prior to the meeting and posted on the Association website.

2. ADOPTION OF THE AGENDA:

- a. Agenda was distributed to the membership
- b. Motion by J. Medland to adopt the agenda as presented to the membership.
- c. Second: T. Faarup – no further changes requested or further discussion by membership
- d. No objections noted from the membership – Motion passed

3. APPROVAL OF THE 2024 AGM MEETING MINUTES:

- a. 2024 AGM Meeting Minutes were distributed to the membership
- b. Motion by J. Medland to approve the 2024 AGM Meeting Minutes as presented to the membership
- c. Second: M. Bennett – no further changes requested or further discussion by the membership
- d. No objections noted from the membership – Motion passed

4. BOARD MEMBER REPORTS:

- a. President (J. Medland) – provided an annual update to the membership including successes in tournaments and overall registrations, and challenges with facilities and field registrations.
- b. Treasurer (N Jones [absent] – reviewed by J. Medland) – Financial statement was distributed to the membership and reviewed. [See Appendix A]
 - i. Motion by J. Medland to approve the 2025 year ending financial statement as presented to the membership.
 - ii. Second by C. Philips – no additional questions or discussion by the membership
 - iii. No Objections noted from the membership – Motion passed.

5. ELECTION OF OFFICERS: Officers of the Association are elected on two-year terms.

- a. President – End of Term:
 - i. Joel Medland nominated by C. Phillips and M. Badry
 - ii. J. Medland runs unopposed and accepts the position
 - iii. No objections noted from the membership.
 - iv. J. Medland only commits to one year but will advise the membership ahead of the next AGM should they resign at the end of the one year.
- b. First Vice President – End of Term:
 - i. Robin Blanchard nominated by J. Medland

- ii. R. Blanchard runs unopposed and accepts the position
 - iii. No objections noted from the membership.
- c. Second Vice President – Mid Term:
 - i. Held by Allison Zumbo
- d. Secretary – Mid Term:
 - i. Held by Natalie Fuglestveit
- e. Registrar – End of Term:
 - i. Carissa Dobrich nominated by T. Faarup
 - ii. C. Dobrich runs unopposed and accepts the position
 - iii. No objections noted from the membership.
- f. Treasurer – Mid Term:
 - i. Held by Nicole Jones
- g. Past President – Appointed to the former President until the next President is elected:
 - i. Held by Wuilbert Jaramillo

6. ELECTION OF THE DIRECTORS: Directors of the Association are elected on one-year terms.

- a. Head Coach – vacant:
 - i. Chris Phillips nominated by J. Medland
 - ii. C. Phillips runs unopposed and accepts the position
 - iii. No objections noted from the membership.
- b. Scheduler – end of term:
 - i. Michelle Clark nominated by J. Medland
 - ii. M. Clark runs unopposed and accepts the position
 - iii. No objections noted from the membership.
- c. Tournament Coordinator – end of term:
 - i. Tia (Setia) Faarup nominated by J. Medland
 - ii. T. Faarup runs unopposed and accepts the position
 - iii. No objections noted from the membership.
- d. Field Lacrosse Coordinator – vacant:
 - i. Amy Scott nominated by T. Faarup
 - ii. A. Scott runs unopposed and accepts the position
 - iii. No objections noted from the membership.
- e. Sponsorship Director – end of term:
 - i. No nomination put forth by the membership
 - ii. Position is vacant
- f. Equipment Manager – end of term:
 - i. Max (Maxim) Gordon nominated by J. Medland
 - ii. M. Gordon runs unopposed and accepts the position
 - iii. No objections noted from the membership.
- g. Head Referee – vacant:
 - i. No nominations put forth by the membership
 - ii. Position remains vacant
- h. Referee Allocator – end of term:
 - i. Stacy Moll nominated by J. Medland
 - ii. S. Moll runs unopposed and accepts the position
 - iii. No objections noted from the membership.
- i. Player Recruitment & P.R. – vacant:
 - i. Ally Badry nominated by C. Phillips
 - ii. A. Bardy runs unopposed and accepts the position

- iii. No objections noted from the membership.
- j. Apparel Coordinator – end of term:
 - i. Jaimie Singleton Mulligan nominated by J. Medland
 - ii. J. Singleton Mulligan runs unopposed and accepts the position
 - iii. No objections noted from the membership.
- k. Female Lacrosse Coordinator – vacant:
 - i. Meghan Bennett nominated by J. Medland
 - ii. M. Bennett runs unopposed and accepts the position
 - iii. No objections noted from the membership.
- l. U7/U9 Division Manager – end of term:
 - i. No nomination put forth by the membership
 - ii. Position is vacant
- m. U11 Division Manager – end of term:
 - i. Art Monahan nominated by T. Faarup
 - ii. A. Monahan runs unopposed and accepts the position
 - iii. No objections noted from the membership.
- n. U13 Division Manager – vacant:
 - i. No nomination put forth by the membership
 - ii. Position remains is vacant
- o. U15 Division Manager – end of term:
 - i. No nomination put forth by the membership
 - ii. Position is vacant
- p. U17/U18 Division Manager – end of term:
 - i. No nomination put forth by the membership
 - ii. Position is vacant

7. OLD BUSINESS:

- a. No Old Business Noted by the membership requiring follow up

8. NEW BUSINESS:

- a. Approval of the 2025/2026 financial budget including approval for the Board of Directors to operate within the approved budget without further approval from the membership outside of a General Meeting. [see Appendix B]
 - i. Motion by J. Medland, seconded by M. Bennett
 - ii. Line items of the budget reviewed with the membership line by line, and any questions answered
 - iii. No Objections to the motion noted from the membership – Motion passed.
- b. Approval of the 2025 Revision of the Policies, Procedures & Guidelines (Revision 4) and to be known at the “Operating Policy”, to be in effect immediately after approval.
 - i. Motion by J. Medland, seconded by C. Phillips
 - ii. Draft Operating Policy was distributed to the membership ahead of the AGM, J. Medland went through a high-level overview of the changes and cleanup done to the document.
 - iii. No Objections to the motion noted from the membership – Motion passed.
- c. Approval for changes of the current signing authorities on record for the Association. Leeann Vigar to be removed as she is no longer on the board. The addition of Nicole Jones as a signer as per the recently approved Operating Policy. The removal of Wuilbert Jaramillo after the transition to new signers has been completed. Wuilbert will remain an approved signer during the transition period.

- i. Motion by J. Medland, seconded by A. Badry
 - ii. No further discussion had by the membership.
 - iii. No Objections to the motion noted from the membership – Motion passed.
- d. Approval for Special Spending for the replacement of all the box lacrosse jerseys. Replacement to use the Restricted Funds for the Jersey Replacement out of the Gaming Account. Replacement will include rebranding of the KMLA logo and a new design philosophy.
 - i. Motion by J. Medland, seconded by P. Heng
 - ii. Discussion was held with the membership pertaining to the sequence of events and future approvals of the rebranded logo designs and Association colours.
 - iii. By show of hands, 41 in favour of the motion, less the president who did not vote. No objections to the motion. Motion is passed.

9. SPECIAL RESOLUTION: As per the current Association Bylaws require a three-quarter vote resolution.

- a. Motion by Joel Medland to make the following changes to the bylaws as presented below via Consent Agenda.
 - i. **Problem Statement** – Changes to the bylaws are required to better align with the BC Societies Act, update to current terminology in the sport, align for better management of the Association, and correct a few clerical errors noted.
 - ii. **General Changes:**
 - 1. Canadian Lacrosse Association (CLA) is now known as Lacrosse Canada (LC). Update all references to Canadian Lacrosse Association and/or CLA to Lacrosse Canada and/or LC respectively.
 - 2. Correct spelling errors noted in the Female Coordinator role and Title from the Special Resolution passed at the 2024 AGM.
 - 3. Correct number discrepancy typos in Article 4 for quantity of Officers and Directors, as approved from the Special Resolution passed at the 2024 AGM.
 - 4. Add “IFLC” to all Officer positions that have “TOMBLC” meeting requirements.
 - iii. **Specific Changes:**
 - 1. Article 4, Item C – Add title “Term of the Officers and Executive” and update the verbiage to state the following:
 - a. Past President shall serve until a successor Past President shall be determined.
 - b. Each Officer of the Association shall serve a 2-year term which expires at the second AGM from their election with positions reaching end of term on alternating years. The President, 1st Vice President, and Registrar shall end their term on odd years. The 2nd Vice President, Secretary, and Treasurer shall end their term on even years
 - c. Each director shall serve a 1-year term which expires at the following AGM from their election.
 - 2. Article 4, Item G, Second Paragraph – Make into new Item “H” and amend the entire section to read “The Executive Committee shall constitute, amend, and publish the ‘Policies, Procedures, and Guidelines’ relating to day-to-day operation of the Association. The policies are to be made readily available to the membership on the website of the Association. Amendments to the ‘Policies, Procedures and Guidelines’ may only be approved at an Annual General Meeting of the Association.
 - 3. Article 6, Item B – Move to Article 5 Finances of the Association and shall be reworded as “The Executive Committee shall furnish un-audited financial statements

to be available to each Member to inspect or take copies of, for the approval of the Membership at the Annual General Meeting. The membership, with a majority vote, may request an Audit completed where the financials statement and audit findings would be presented for approval at an Extraordinary Meeting to be held within 90 days of the Annual General Meeting.”

4. Article 7, Item F, iv) - Repeal – Deletion of this item as it contradicts the terms of the position and the Financial Statement disclosure requirements of the AGM.
 5. Article 9, Item D – As the Societies Act changes and updates, the bylaw should be worded to not require changes each time the Act is revised. Bylaw to change “where membership exceeds 250 members,” to “where membership meets the minimum requirements”
 6. Article 14 – Appeal Procedure – Repeal Article 14 as this is a policy, does not clearly align with the requirements of a bylaw as per Societies Act (Division 2 – Bylaws), and should be amended and moved into the Policies, Procedures and Guidelines document.
 7. Article 15 – Colours of the Name – Repeal Article 15 as this article is a policy, does not clearly align with the requirements of a Bylaw as per the Societies Act (Division 2 – Bylaws), and should be amended and moved into the Policies, Procedures and Guidelines document
 8. Article 16 – Amendments to the Constitution and Bylaws – Repeal Article 16 as this article is a redundant statement to the Societies Act Division 4 which directly addresses the management of change.
 9. Article 6 – Add new Item B which states the following:
 - a. These Bylaws do not permit the Association to pay to a director remuneration for being a director.
 - b. The Association may, subject to the Act, pay remuneration for services provided by the director to the Association in another capacity or for approved expenses paid by the director on behalf of the Association.
 10. Article 5 – Add new item titled “Signing Authority” which states the following:
 - a. A contract or other record to be signed by the Association must be signed on behalf of the Association:
 - b. By the president, together with one other Officer;
 - c. If the president is unable to provide signature, by one vice-president together with one other Officer;
 - d. If the president and both vice-presidents are unable to provide signatures, by any two (2) other Officers of the Association; or
 - e. In any case, by one or more Directors authorized by the “Executive Committee” to sign the record on behalf of the Association.
 - f. All cheques must be signed by two of the signing authorities that have been designated at the banking institution.
 - g. All electric funds transfers must be approved by two of the signing authorities that have been designated at the banking institution.
 - h. Criteria for signing authorities to be outlined in the Financials section of the KMLA Operating Policy.
- b. Motion seconded by C. Phillips
 - c. No amendments were requested by the membership, and no members requested the removal of any items from the consent agenda
 - d. No objections to the motion were noted by membership – Motion passed.

10. ADJOURNMENT:

- a. Motion to adjourn the Annual General Meeting at 6:42pm by J. Medland
- b. Seconded by A. Badry
- c. No Objections to the motion noted from the membership – Motion passed.

Appendix A

Kelowna Minor Lacrosse Association
Financial Statements
Year Ended August 31, 2025
(unaudited)

**Kelowna Minor Lacrosse Association
Balance Sheet**

(unaudited)

Year Ending August 31

2025

2024

Assets

Current Assets

Cash in Bank - Gaming Account	23,759	2,635
Cash in Bank - Operating Account	36,160	28,118
Total Cash in Bank	59,919	30,753
Restricted Fund - Jersey Fund (Gaming)	18,880	- *Note 1
Restricted Fund	-	-
Total Restricted Funds	18,880	-
Restricted Funds	18,880	-
Unrestricted Funds	41,039	30,753
Accounts Receivable	2,226	-
Equipment	5,034	5,593
TOTAL CURRENT ASSETS	67,179	36,346

Fixed Assets

None	-	-
TOTAL FIXED ASSETS	-	-

TOTAL ASSETS

67,179

36,346

Liabilities

Current Liabilities	-	-
Future Liabilities	-	-
TOTAL LIABILITIES	-	-

Equity

Net Profit/Loss	67,179	36,346
Net Profit/Loss (Previous Year(s))	67,179	39,871
Net Profit/Loss (Current Year(s))	-	(3,525)
TOTAL EQUITY	67,179	36,346

TOTAL LIABILITIES AND EQUITY

67,179

36,346

Note 1 - Restricted at the Monthly Board Meeting July 2025

**Kelowna Minor Lacrosse Association
Statement of Revenue & Expenditures**

(unaudited)

For the year ended August 31

2025

2024

Revenues

Other Income	4,091	7,578	
Box - Registration	59,900	58,953	
Box - Tournament Entry	34,950	30,808	
Box - Sponsorships	10,900	17,560	
Box - Tournament Fundraising	5,637	3,255	
Box - Fundraising	3,260	2,710	
Field - Registration	22,410	30,609	
Field - Sponsorships	500	-	*Note 1
Licensed Gaming	28,533	2,473	
Community Gaming Grant	16,000	-	
Provincial Funding	3,800	-	*Note 1
Apparel Income	494	-	
Skills Camps/Sessions	433	75	
Total	190,907	154,021	

Expenditures

Asset Depreciation	559	570	
Accounting and Legal	105	157	
Advertising & Promotional	1,504	651	
Bank Fees and Interest	546	289	
General Operating Expenses	2,545	1,371	
Insurance	1,066	1,025	
Meals and Entertainment	1,589	186	
Office Supplies	-	196	
Storage Rent	5,948	6,229	
Travel	-	12,200	
Box - Facilities	26,410	21,100	
Box - Officials	5,840	5,897	
Box - Player Fees	17,696	14,701	
Box - Clinics & Training	4,862	1,600	
Box - Tournament Expense	33,166	27,149	
Box - Tournament Refund	950	2,945	
Box - Registration Refund	2,648	4,732	
Box - Fundraising Expense	350	2,700	
Field - Facilities	8,417	11,459	
Field - Officials	2,881	2,230	
Field - Player Fees	1,933	5,385	
Field - Clinics & Training	750	-	*Note 1
Field - Registration Refund	863	2,171	
Apparell Purchases	17,159	18,261	
Equipment	6,117	5,574	
Software Expenses	7,713	4,989	
Licensed Gaming Expenses	6,511	55	
BCLA AGM Expenses	1,947	3,723	
Total	160,075	157,546	

Excess of Revenue over Expenditures from operations

30,833

(3,525)

Restrictions

Fund Restrictions	18,880	0
Total	18,880	0

Deficiency of Revenues over Expenses

11,953

(3,525)

Note 1 - New Account created for better cost tracking purposes

Approved by the Board of Directors:

**Kelowna Minor Lacrosse Association
Annual Budget - Year Ending 2026**

(unaudited)

For the year ended August 31

**Budget
2026**

**Actual
2025**

Revenues

Other Income	2,000	4,091
Box - Registration	60,000	59,900
Box - Tournament Entry	35,000	34,950
Box - Sponsorships	10,000	10,900
Box - Tournament Fundraising	5,000	5,637
Box - Fundraising	3,000	3,260
Field - Registration	25,000	22,410
Field - Sponsorships	-	500
Licensed Gaming	10,000	28,533
Community Gaming Grant	16,000	16,000
Provincial Funding	-	3,800
Apparel Income	-	494
Skills Camps/Sessions	-	433
Total	166,000	190,907

Expenditures

Asset Depreciation	503	559
Accounting and Legal	110	105
Advertising & Promotional	1,000	1,504
Bank Fees and Interest	500	546
General Operating Expenses	1,635	2,545
Insurance	1,200	1,066
Meals and Entertainment	1,600	1,589
Office Supplies	-	-
Storage Rent	6,000	5,948
Travel	-	-
Box - Facilities	27,730	26,410
Box - Officials	9,000	5,840
Box - Player Fees	22,000	17,696
Box - Clinics & Training	5,000	4,862
Box - Tournament Expense	36,000	33,166
Box - Tournament Refund	-	950
Box - Registration Refund	-	2,648
Box - Fundraising Expense	500	350
Field - Facilities	10,000	8,417
Field - Officials	3,000	2,881
Field - Player Fees	2,000	1,933
Field - Clinics & Training	500	750
Field - Registration Refund	-	863
Apparell Purchases	25,000	17,159
Equipment	7,000	6,117
Software Expenses	2,000	7,713
Licensed Gaming Expenses	2,000	6,511
BCLA AGM Expenses	2,000	1,947
Total	165,775	159,515

Excess of Revenue over Expenditures from operations

225

30,833

Restrictions

Fund Restrictions	-	18,880
Total	-	18,880

Deficiency of Revenues over Expenses

225

11,953

Capital Expense Revenue & Expenses Budget

Revenues

Restricted Balance Carried forward from 2025 Year End	18,880	-
Community Game Grant Special Allocation Fall 2025	20,000	-
Total	38,880	-

Expenditures

Restricted Funds Purchase - New Box Jerseys	37,500	-
Total	37,500	-

Capital Expense Excess Revenue of Expenditures	1,380	-
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Overall Deficiency of Revenues over Expenses	1,605	-
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