



ANNUAL GENERAL MEETING OF THE KELOWNA  
MINOR LACROSSE ASSOCIATION

~MINUTES~

SEPTEMBER 29, 2024

7:00 p.m. – 8:00 p.m.

Rutland Activity Center – 765 Dodd Road, Kelowna, BC,  
V1X 5H1

ANNUAL BUSINESS OF KELOWNA MINOR LACROSSE  
ASSOCIATION

1. **WELCOME & CALL TO ORDER (6:31 pm)**
  - This meeting will observe “Roberts Rules”, Current President will be the chair of the meeting
  - Determine if proper notice was provided to the membership for the AGM
    - Notice: The Annual General Meeting notice was emailed to the membership of KMLA (Kelowna Minor Lacrosse Association) on Sept 1, 2024 to 506 members on record
  - Determine whether there is a quorum
    - Quorum is met (51 members; 1 observer) as per bylaws.
2. **APPROVE THE AGENDA**
  - Motioned to approve the agenda as distributed by Joel Medland
    - Seconded by: Chris Phillips
    - Vote: all in favour - Motion APPROVED
3. **APPROVE THE MINUTES OF LAST MEETING**
  - 2 changes were made to the minutes to reflect compliance with societies act
    - Member at Large were overturned as they did not conform to the Bylaws
    - Changes to the bylaws did not comply with the Societies Act for proper notice given. Added to this years AGM
  - Motion to approve the Meeting minutes as adjusted and presented by Stacy Moll
    - Seconded by: Elaine Davison
    - Vote: all in favour - Motion APPROVED
4. **BOARD MEMBER REPORTS**
  - President – Annual Update
    - We were losing money last year - had to raise the fees significantly
    - Sponsorship made approx \$18000
    - Tournaments made approx \$3000
  - Treasurer – Year end report and financials review for approval of the financial statement.
    - Last year there was an error in financials - more of a deficit than what was reported

- \$31000 between two accounts
- \$5500 Value of equipment
- Made a transition to SAGE Accounting
- \$157000
- Deficit \$3500
- Got a gaming grant this year
- Motion to approve the 2023/2024 financial statement including the listed adjustments to the 2022/2023 financial year end as noted in the comments of the financial statement and meeting agenda by Joel Medland
  - Seconded by Chris Phillips
  - Discussion - there was an error as noted in the pivot tables used to sum up income and expenses in the 2022/2023 year end financials. This result did not accurately demonstrate the proper income and expenditures for the year. This pivot chart has been corrected and the past year 2022/2023 numbers represented in the 2023/2024 financial statement are the corrected values to be re-approved.
  - Vote: all in favour - Motion APPROVED

5. **ELECTION OF THE OFFICERS: \*\*See Appendix A\*\***

*Note: The Officers of the Association are elected for a two-year term.*

- President – 1 year into term, 1 year remaining - J. Medland
- Vice President 1 – 1 year into term, 1 year remaining - L. Vigar
- Vice President 2 – vacant – 2-year term
  - Allison Zumbo nominated by Joel Medland
  - Nomination accepted, no objections from membership, ELECTED
- Secretary – end of term – 2-year term
  - Natalie Fuglestveit nominated by Joel Medland
  - Nomination accepted, no objections from membership, ELECTED
- Registrar – 1 year into term – 1 year remaining - E. Davison
- Treasurer – end of term – 2-year term
  - Nicole Jones nominated by Joel Medland
  - Nomination accepted, no objections from membership, ELECTED

6. **ELECTION OF THE DIRECTORS: \*\*See Appendix A\*\***

*Note: The Director positions are 1 year terms and new nominees can be put forward for any Director role & Elections held as required. The Director positions are as follows:*

- Head Coach – end of term – 1-year term
  - Lennie Rampone nominated by Chris Phillips
  - Chris Phillips nominated by Wuilbert Jaramillo
    - Withdrawn by Chris Phillips
  - Nomination accepted, no objections from membership, ELECTED
- Scheduler – vacant – 1-year term
  - Michelle Clark nominated by Aaron McFadden

- Nomination accepted, no objections from membership, ELECTED
- Tournament Coordinator – vacant – 1-year term
  - Tia Faarup nominated by Max Gordon
  - Nomination accepted, no objections from membership, ELECTED
- Field Lacrosse Coordinator – end of term – 1-year term
  - VACANT
- Sponsorship Director – end of term – 1-year term
  - Chris Phillips nominated by Joel Medland
  - Nomination accepted, no objections from membership, ELECTED
- Equipment Manager – end of term – 1-year term
  - John Baillie nominated by Joel Medland
    - Withdrawn by John Baillie
  - Max Gordon nominated by Tia Faarup
  - Nomination accepted, no objections from membership, ELECTED
- Head Referee – vacant – 1-year term
  - VACANT
- Referee Allocator – end of term – 1-year term
  - Stacy Moll nominated by Joel Medland
  - Nomination accepted, no objections from membership, ELECTED
- Player Recruitment & PR – end of term – 1-year term
  - Sara Heath Watkins nominated by Joel Medland
  - Nomination accepted, no objections from membership, ELECTED
- Division Managers:
  - U7/U9 – end of term – 1-year term
    - Robin Blanchard nominated by Joel Medland
    - Nomination accepted, no objections from membership, ELECTED
  - U11 – end of term – 1-year term
    - Ally Badry nominated by Allison Zumbo
    - Nomination accepted, no objections from membership, ELECTED
  - U13 – end of term – 1-year term
    - VACANT
  - U15 – end of term – 1-year term
    - VACANT

- U17/18 – end of term – 1-year term
  - Christine Bridge nominated by Allison Zumbo
  - Nomination accepted, no objections from membership, ELECTED

## 7. OLD BUSINESS

- Special Resolutions voted on at the previous AGM were deemed to not have provided notice of resolution for bylaw changes as outlined in the Society Act. Special Resolution is required to be added to the 2024 AGM for approval.

## 8. NEW BUSINESS

- 2024/2025 Budget review and approval
  - Motion to approve the budget as presented: Joel Medland
  - Seconded: Chris Phillips
  - Discussion
    - We got the gaming grant this year
    - Expenditures - similar costs to last year
    - Need to start replacing equipment
    - Fees will stay the same as last year
  - Vote: all in favour - Motion APPROVED
- 7.2 - delegation of additional signing authority for banking (VP2)
  - Motion to approve Allison Zumbo as the 4th signing authority by Joel Medland as per the KMLA Policy
  - Seconded by Wuilbert Jaramillo
  - Vote: all in favour - Motion APPROVED

## 9. SPECIAL RESOLUTION – Three quarter vote resolution required to pass:

9.1. Problem Statement - Changes to the bylaws are required to better align with the act, update to current terminology in the sport, align for better management of the association, and correct a few clerical errors noted. The items to be carried forward in the motion at the AGM are to accept all changes as noted, unless a motion from the floor further clarifies these changes.

### 9.2. General Changes:

- 9.2.1. Thompson-Okanagan Minor Lacrosse Commission (TOMLC) to be changed to Thompson-Okanagan Minor Box Lacrosse Commission (TOMBLC) throughout.
- 9.2.2. Interior Field Lacrosse League (IFLL) to be changed to Interior Field Lacrosse Commission (IFLC) throughout.
- 9.2.3. Mini-Tyke, Tyke, Novice, Pee wee, Bantam, and Midget be changed to U7, U9, U11, U13, U15, and U17/U18 Respectively throughout.

## 10. Specific Changes:

- 10.1. Article 4, Item B. 1 – change the line item to separate out Secretary and Registrar into two-line items as these are two separate roles, seven (7) roles total. They will be read as follows:
  - The Secretary (e);
  - the Registrar (f), and;

- the Treasurer (g)
  - 10.2. Article 4, Item B. 2 – increase the number of Directors to sixteen (16) by adding the role of Apparel Coordinator and Female Lacrosse Coordinator
  - 10.3. Article 8 – Addition of Apparel Coordinator and Female Lacrosse Coordinator as outlined below:
    - 10.3.1. Move Division Managers to Item “L”
    - 10.3.2. Apparel Coordinator “J”
      - Shall efficiently manage and distribute all apparel orders and stock owned by or managed through the association.
      - Shall serve as the front-line point of contact for team managers to use for distribution of Player Shorts and equipment
      - Shall perform other duties as may be assigned by the President from time to time
    - 10.3.3. Female Lacrosse Coordinator “K”
      - The Female Lacrosse Coordinator shall be responsible to coordinate with the Interior BC Female Lacrosse Coordinator for female only programs offered within the Zone
      - Coordinate with the Scheduler as required to support the Female Only offered programs
      - Shall be the main point of contact for other associations within the Zone for Female Lacrosse Programs
      - Shall perform other duties as may be assigned by the President from time to time.
  - 10.4. Article 9A – change “Annual General Meeting of the Association shall be held on the First (1st) Sunday of October...” to “...shall be held within 60 days of the end of the fiscal year...”
  - 10.5. Article 9D – change the entire verbiage to align with the Act and state “Written notice of a general meeting must be made fourteen (14) days before the meeting and must specify the place, day and hour of the meeting. Written notice must include the text of any special resolution to be submitted to the meeting. As per Section 77(2) of the BC Societies Act, electronic notification may be used where membership exceeds 250 members as outlined within this section.”
  - 10.6. Article 10 – Change from twenty-eight (28) to fourteen (14)
  - 10.7. Article 11 C – Proxies shall be allowed at a General Meeting of the membership. Proxy forms must be signed and submitted to the Secretary a minimum of seven (7) days prior to the General Meeting date
    - Motion to approve the Special Resolution as distributed to membership and outlined in the agenda with an effective date of immediately by Joel Medland
    - Seconded by Stacy Moll
    - Vote: 51 members voted in favour, zero members voted against, zero members abstain - Special Resolution is APPROVED
11. Adjournment (7:11 pm) - Motion by Joel Medland, Second by Allison Zumbo

**Kelowna Minor Lacrosse Association**  
**Financial Statements**  
**Year Ended August 31, 2024**  
(unaudited)

**Kelowna Minor Lacrosse Association  
Balance Sheet**

(unaudited)

**Year Ending August 31**

**2024**

**2023**

**Assets**

**Current Assets**

Cash in Bank - Gaming Account	2,635	4,800
Cash in Bank - Operating Account	28,118	28,908
<b>Total Cash in Bank</b>	<b>30,753</b>	<b>33,708</b>
Restricted Fund	-	-
Restricted Fund	-	-
<b>Total Restricted Funds</b>	<b>-</b>	<b>-</b>
Restricted Funds	-	-
Unrestricted Funds	30,753	33,708
Equipment (Net of accumulated amortization)	5,593	6,163
<b>TOTAL CURRENT ASSETS</b>	<b>36,346</b>	<b>39,871</b>

**Fixed Assets**

None	-	-
<b>TOTAL FIXED ASSETS</b>	<b>-</b>	<b>-</b>

**TOTAL ASSETS**

**36,346**

**39,871**

**Liabilities**

Current Liabilities	-	-
Future Liabilities	-	-
<b>TOTAL LIABILITIES</b>	<b>-</b>	<b>-</b>

**Equity**

Net Profit/Loss	36,346	39,871
Net Profit/Loss (Previous Year(s))	39,871	77,477
Net Profit/Loss (Current Year(s))	(3,525)	(37,607)
<b>TOTAL EQUITY</b>	<b>36,346</b>	<b>39,871</b>

**TOTAL LIABILITIES AND EQUITY**

**36,346**

**39,871**

**Kelowna Minor Lacrosse Association  
Statement of Revenue & Expenditures**

(unaudited)

**For the year ended August 31**

**2024**

**2023**

**Revenues**

Other Income	7,578	11,470
Box - Registration	58,953	59,396
Box - Tournament Entry	30,808	14,500
Box - Sponsorships	17,560	1,340
Box - Tournament Fundraising	3,255	3,709
Box - Fundraising	2,710	-
Field - Registration	30,609	-
Licensed Gaming	2,473	3,300
Community Gaming Grant	-	-
Apparel Income	75	-
Inventory Sales	-	2,424
<b>Total</b>	<b>154,021</b>	<b>96,139</b>

**Expenditures**

Accounting and Legal	157	-	
Advertising & Promotional	651	553	
Amortization Expense	570	570	
Bank Fees and Interest	289	-	
General Operating Expenses	1,371	7,555	
Insurance	1,025	1,000	
Meals and Entertainment	186	1,070	
Office Supplies	196	-	
Storage Rent	6,229	-	
Travel	12,200	4,529	
Box - Facilities	21,100	38,866	
Box - Officials	5,897	11,352	
Box - Player Fees	14,701	22,112	
Box - Clinics & Training	1,600	1,050	
Box - Tournament Expense	27,149	10,738	
Box - Tournament Refund	2,945	-	
Box - Registration Refund	4,732	2,172	
Box - Fundraising Expense	2,700	-	
Field - Facilities	11,459	-	(Note 2)
Field - Officials	2,230	-	(Note 2)
Field - Player Fees	5,385	-	(Note 2)
Field - Registration Refund	2,171	-	(Note 2)
Apparell Purchases	18,261	10,849	
Equipment	5,574	2,478	
Software Expenses	4,989	-	(Note 2)
Licensed Gaming Expenses	55	-	
BCLA AGM Expenses	3,723	-	(Note 2)
Due to Jr B	-	13,008	
Misc Expenses	-	5,845	
<b>Total</b>	<b>157,546</b>	<b>133,746</b>	

**Excess of Revenue over Expenditures from operations**

**(3,525)**

**(37,607)** (Note 1)

**Other Income**

Loss on write-down of equipment		
Interest Income	0	0
<b>Total</b>	<b>0</b>	<b>0</b>
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<b>Deficiency of Revenues over Expenses</b>	<b>(3,525)</b>	<b>(37,607)</b>
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Note 1:

Due to a Pivot Table Sum error found in the exported financials from 2023, numbers have been corrected to properly represent the 2023 Financial Statement

Note 2:

New account creating for better tracking of financials between two seasons.

Budget approved by the Board of Directors of the Kelowna Minor Lacrosse Association

Joel Medland - President

**Kelowna Minor Lacrosse Association  
Annual Budget - Year Ending 2025**

(unaudited)

**For the year ended August 31**

	<b>Budget 2025</b>	<b>Actual 2024</b>
<b>Revenues</b>		
Other Income	2,000	7,578
Box - Registration	60,000	58,953
Box - Tournament Entry	30,000	30,808
Box - Sponsorships	10,000	17,560
Box - Tournament Fundraising	3,000	3,255
Box - Fundraising	3,000	2,710
Field - Registration	30,000	30,609
Licensed Gaming	3,000	2,473
Community Gaming Grant	16,000	-
Apparel Income	-	75
	<b>157,000</b>	<b>154,021</b>
<b>Expenditures</b>		
Accounting and Legal	100	157
Advertising & Promotional	500	651
Amortization Expense	570	570
Bank Fees and Interest	300	289
General Operating Expenses	1,500	1,371
Insurance	1,050	1,025
Meals and Entertainment	200	186
Office Supplies	200	196
Storage Rent	6,300	6,229
Travel	3,000	12,200
Box - Facilities	22,000	21,100
Box - Officials	6,000	5,897
Box - Player Fees	10,000	14,701
Box - Clinics & Training	1,500	1,600
Box - Tournament Expense	28,000	27,149
Box - Tournament Refund	-	2,945
Box - Registration Refund	-	4,732
Box - Fundraising Expense	3,000	2,700
Field - Facilities	12,000	11,459
Field - Officials	2,500	2,230
Field - Player Fees	5,000	5,385
Field - Registration Refund	-	2,171
Apparell Purchases	20,000	18,261
Equipment	10,000	5,574
Software Expenses	5,000	4,989
Licensed Gaming Expenses	100	55
BCLA AGM Expenses	4,000	3,723
Total	<b>142,820</b>	<b>157,546</b>
<b>Excess of Revenue over Expenditures from operations</b>	<b>14,180</b>	<b>(3,525)</b>

Budget approved at the Annual General Meeting of the Kelowna Minor Lacrosse Association on 09-29-2024

Joel Medland - President